



300 West Ash · P.O. Box 736
Salina, Kansas 67402-0736

NOTICE of EXTENSION and LETTER of INTENT to CORRECT

APPLICANT SHALL COMPLETE SECTIONS 1 - 12

- | | | | |
|------------------|-------|--------------------------|-------|
| 1. AT ADDRESS: | _____ | 2. ORIGINAL NOTICE DATE: | _____ |
| 3. OWNER NAME: | _____ | 4. ORIGINAL DUE DATE: | _____ |
| 5. TODAY'S DATE: | _____ | 6. NEW DUE DATE: | _____ |

Timely contact has been received from, and evidence found that due diligence is being exercised by the property owner, tenant or authorized agent in the City of Salina Code violation case referenced above. The property owner, tenant or authorized agent has also presented information that due to individual circumstances or the force of nature, complete correction cannot take place within the original compliance period, by the "due date".

The Department of Public Works hereby issues an extension of time to comply with the Official Order to correct Code Violation. The property owner, tenant or authorized agent and Public Works officer agree by their signatures below to the extension date, per attached copy of the Official Order to correct Code Violation.

7. AGREEMENT

I/we _____ **hereby agree** to complete corrective action required by the above referenced Official Order to correct Code Violation, on or before the "New Due Date" listed above, **and understand** that if required action(s) are not complete by that date, repairs may be made by the City of Salina, Kansas, by force account or by contract, and the cost of said repairs will be assessed against the above described property., including an administrative fee per abatement.

8. ADDITIONAL PROVISION(S) / Standards for "due diligence" (List due diligence performed - phone call, personal visit, etc – List corrections to be made)

9. Signature, owner, tenant or agent _____ 10. Date _____

11. Print name of owner, tenant or agent _____ 12. Daytime phone # or e-mail address _____

Signature, Public Works official _____ Date _____